

CURRICULUM VITAE

Name-Amar Sunilrao Lokhande

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Near Corporation Water Tank, Pune 411015

Object: - My object is looking forward to associate myself with an esteemed organization where there is an opportunity to share, contribute & upgrade to best of my knowledge, for the development and improve myself along with the organization.

CAREER SUMMARY

- Sales Associate In Tru Realty Pvt Ltd. From 23rd November 2022 to Present
- Sales Associates(L3) in Nobroker Technologies Solutions Pvt Ltd.From 6th Dec 2021 to 22nd May 2022.
- Advisor Customer Service (Operations) in Concentrix India Services Pvt. Ltd. From 16th Sep 2019 to 5th Nov 2021
- One & half year experience as an office assistant at Spandan consortium Nagpur

SKILLS

- Strong communication skills (written and verbal).
- Good interpersonal skills with an ability to understand the customer's problem and solving them.
- Training new employees and getting them productive quickly.

Job & Responsibility:-

- Handled Customers Queries Over the Call
- Attending Customers at Construction site and pitch project details
- Documenting any major problems customers are facing with the products in large numbers & reporting it to the concerned department.

- Training the new employees in the tech support division.
- Online chat and email support to customers

ACADEMICS

- Higher Secondary From Binzani City College Nagpur
- Pass out Year 2011

Personal Details:-

- Date Of Birth **15th Dec 1993**
- Languages **Marathi, Hindi, English.**

Declaration:-

I declare that the above particular is true to the best of my knowledge in all the Respect.

Place-Pune

Amar Sunilrao Lokhande

Date-