**RESUME**

**Name :** Divya Suresh Mane

**Email id** **:** divyamane2005@gmail.com

**Mobile no** **:** 8591662558

**Address :** Room no 4, Tarabai Niwas ,Patil Wadi , Sawarkar Nagar ,Thane West

400606

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| **Profile :** |  |

“ A self driven and meticulous BMS undergraduate skilled at solving problems and proficient in English speaking . Seeking opportunities in the filed of sales and marketing .”

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| **Strength:** |

* Well-developed time management skills with the ability to perform multi-tasks.
* Flexible**,** innovative, quick learner and committed to continuous self- improvement.

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| **Education & Extra** **Qualification**: |

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| Exam | Board | Passing Year | Percentage Obtained | Class |
| SSC | Maharashtra | **2021 92%** | |  |
| HSC | Maharashtra | 2023 | 88.83 |  |

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| **Certification:** |

* Basic Computer Knowledge
* MS - CIT
* Currently pursuing Digital Marketing Course From L&D Edutech

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| * **Work Experience:** |

Fresher

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| **Personal Details:** |

**Name :** Divya Suresh Mane

**Date of Birth :** 10/12/2005

**Age :**  18

**Sex :**  Female

**Lang Known :**  English, Marathi, Hindi .

**Nationality :**  Indian.

**Hobbies :**  Travelling, Playing Badminton

**Marital Status :** Unmarried

Date:

**Yours Sincerely,**

**DIVYA MANE**