

CONTACT

SANIYA FIRDOUS

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OBJECTIVE

"I am seeking opportunities to join a company that can help me in enhancing my skills, strengthening my knowledge, and realising my potential. I am willing to explore a wide variety of opportunities that can help me gain perspective."

EDUCATION

- 2022-2024
 - **Bhilai Institute Of Technology, Durg Chhattisgarh**
MBA 3rd semester (pursuing) specialization- HR/Marketing
- 2019-2022
 - **Hemchand Yadav University, Durg Chhattisgarh**
Bachelor Of Commerce
- 2018-2019
 - **Vishwadeep Senior Secondary School, Durg Chhattisgarh**
12th CBSE Board
- 2016-2017
 - **Vishwadeep Senior Secondary School, Durg Chhattisgarh**
10th CBSE Board

INTERNSHIP

- HR Internship at ABIS EXPORTS PVT. LTD Rajnandgaon, Chhattisgarh
Duration - 1 month (09/05/2023 to 10/06/2023)

HUMAN RESOURCES SKILLS

- HR Recruiter Training Course
From: TAREEQA GLOBAL SOLUTIONS PVT. LTD

MARKETING SKILLS

- Social Media Marketing
From: HP Life

TECHNICAL SKILLS

- Microsoft Excel.
- Microsoft Word.
- Knowledge of Tableau.
- Knowledge of SPSS.

SHORT-LONG TERM GOAL

- My short-term goal is to get a position in a reputed company and my long-term goal is to get a reputed position in a reputed company.

ACTIVITIES

- One day industrial visit at MSME Rasmada, Durg, Chhattisgarh.
- Attended HR skills workshop at TAREEQA GLOBAL SOLUTION PVT. LTD
- MS Excel Advanced Training at TAREEQA GLOBAL SOLUTION PVT. LTD
- Played a role of volunteer in college FLARE 2023 Fest.
- Member Of YMA (Young Managers Association)

HOBBIES

- In my leisure time I enjoy listening music.