

# SHALU KUMARI



## ABOUT ME

Pursuing Post Graduation Diploma in Management (PGDM, 2022-2024) from Kejriwal Institute of Management and Development Studies, Ranchi with HR and Marketing.

+91 7667601392

kumarishalu0709@gmail.com

UPPER CHUTIA RANCHI,  
JHARKHAND-834001 PHONE  
NO:-7667601392

## LANGUAGE

- English
- Hindi

## EXPERTISE

- Advance Excel
- Self-motivated
- communication skill
- Adaptive nature
- Able to build relationship

## EDUCATION

### Gossner College

Bachelor of Business Administration (BBA)  
2019-22 (Ranchi University)  
8.63CGPA

### Ursuline Inter college, Ranchi

Higher Secondary  
2017-2019 (JAC)  
68.8%

### Matriculation

Cambridge School  
2017(CBSE)  
8.2 CGPA

## CAREER OBJECTIVE

Seeking a challenging position in a reputed organization where I can learn new skills, expand my knowledge, and leverage my learnings.

## EXPERIENCE

**Shopper Stop Fashion & Retail Limited**  
(Internship) 01/06/23 - 15/07/23 Fashion Assistant

**Reliance Trends & Retail Limited (live project)**  
03/10/23 - 16/10/23 Fashion Assistant

- Sales
- Understood the work of Fashion Assistant at retail outlets.
- Learnt the function of SAP software in retail outlets.
- Telecalling. 5.Learnt new working culture of retail industry.
- Assisted in hiring of Fashion Assistant

## CERTIFICATION

- Certificate of completion of TALLY ERP9
- Advance Excel from Internshala
- Internship & Job Preparation Training From Internshala

## ACTIVITIES

- Member of the management committee in the fest of our institution and managed over 30 students and a crowd of over 3000 heads.
- Visited at Medha Dairy on 11th February, 2023
- Certificate of completion of an Outdoor Leadership Course from Tata Steel Adventure Foundation
- Workshop at SEBI, Ranchi on 29th March, 2023
- Human Resource Skills Workshop at Tareeqa Global Solution Pvt.Ltd. on 7th April, 2023.

Signature: \_\_\_\_\_