

## **Kalpana Rathod**

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I'm a hardworking, trustworthy, optimistic, confident person and relish overcoming challenges. I accept the feedback and work on it and always look forward to making myself a better person everyday.

### **Work Experience**

#### **Gateway School of Mumbai - Internship.**

**August 2017 – April 2018**

- Interned as an assistant leisure skill teacher.
- Assisted other teachers in their work, like preparing worksheets, checking homework and translating language.

#### **Indian Television.com - Internship**

**May 2018 - June 2018**

- Collected information about the actors and kept the data.

#### **Seva Sadan Pre Primary English School - Internship**

**July 2018 – March 2019**

- Interned as an assistant Nursery teacher.
- Also a backup for other teachers.

**Rehabilitative Assistant for People in Distress (RAPID)** - It is an organization in Dharwad that works for single women.

**April 2019 - May 2019**

- Was a volunteer during the summer camp.
- Assisted women who resumed their studies to prepare for their SSC/ HSC.

#### **Bombay International school - Internship**

**July 2021 - Present**

- Interning as a Teacher with Lower Prep Teachers.
- Assist teachers in their work, like preparing lessons, checking homework and being with the kids.

### **Education**

- Shreemati Nathibai Damodar Thackersey Women's University (SNDT)  
Bachelor's in Arts doing major in Economics.

**July 2019 - Present**

- Elphinstone college  
Higher secondary certificate.

**July 2017 - Mar 2019**

- Sanskar Bal Mandir.  
Secondary school certificate.

**June 2016 - Mar 2017**

### **Skills and Interests**

- Accomplished in computer softwares like Word document, PowerPoint Presentation, and Drive.
- Writing poems, Dancing and Acting.
- Playing Ultimate Frisbee.

### **Languages**

- English, Hindi and Marathi.

### **Reference**

Nirmayee Sanghvi, Teacher, Down to Earth (NGO),

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Mansi Sanghvi, Principal, Seva Sadan Pre Primary English School,

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Ekta Somaiya, Teacher, Gateway School of Mumbai,

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